

WATTSBURG AREA SCHOOL DISTRICT
BOARD OF EDUCATION
Work Session

May 10, 2021

The meeting of the Board Work Session convened on May 10, 2021 at 7:00 PM via Zoom Virtual Meeting Platform. The Pledge of Allegiance was recited.

Dr. Pushchak announced that citizens who wished to address the Board should use the question-and-answer que with their name and address.

It was brought to the attention of the Board that the link for the public access was the wrong link for this evening's meeting. The link was revised, and the Board paused to allow citizens to access the corrected link and join in the meeting.

Dr. Pushchak apologized for the error and announced that citizens who wished to address the Board should use the question-and-answer que with their name and address. He also announced that no business was discussed while the link was being revised.

Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mrs. Nicole Lee, Mr. Shawn Matson, Mr. Stephen Morvay, Mr. Josh Paris, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended.

Roll Call

No guest or citizens requested addressing the Board.

Guest & Citizen's
Comments

Mr. Berlin updated the Board on the Covid 19 statistics. He shared that the Governor announced that we may be able to "open up" soon. This would be great news for events such as commencement. Also, the FDA has authorized that Covid vaccine can be administered to children 12-15 and the district is hosting a vaccination clinic through LECOM at Seneca High School on May 12, 2021 from 2:00 – 5:00 p.m. A lot of parents have signed up for the vaccine.

Superintendent's
Report

Mr. Bloeser questioned if opening the state means that we will be able to return to in-person board meetings. Mr. Berlin shared that once compacity limits are lifted, the Board could decide to return to in-person, but the mask mandate will remain.

Mrs. Bendig gave the Treasurer's Report with General Fund: \$8,922,308.13, Capital Projects: \$17.93, and Cafeteria: \$298,306.21 reports. She also went over the bills of Exhibit A1: Checks Already Written: \$59,409.14, Exhibit B: Cafeteria Checks Already Written: \$151.55, and Exhibit D: SHS Activity Fund Report: \$76,887.76. A full report will be given at the May 17, 2021 meeting.

Treasurer's
Report

The Board discussed the appoint the firm of MacDonald Illig with Mr. Mark Kuhar as the Labor Relations solicitor for the 2020-2021 fiscal year retroactive to May 3, 2021 and the 2021-2022 fiscal year. This item to be placed on the May 17, 2021 agenda.

School District
Labor Counsel for
2020-2021 and
2021- 2022

The Board discussed the appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor for the 2021-2022 fiscal year. This item to be placed on May 17, 2021 agenda.

School District
Solicitor for
2021-2022

The Board discussed the appointment of Vicki Bendig as Board Secretary effective July 1, 2021. This item to be placed on the May 17, 2021 agenda.

School Board
Secretary

The Board discussed the monthly budgetary transfers from the budget vs. actual report. This item to be placed on the May 17, 2021 agenda.

Transfers

The Board discussed Martin Pushchak as the WASD Treasurer and designated signatory for the 2021-2022 fiscal year. This item to be placed on the May 17, 2021 agenda.

Treasurer for
2021-2022
Fiscal Year

The Board discussed Berkheimer Associates as the current delinquent per capita collector for the 2021-2022 fiscal year. This item to be placed on the May 17, 2021 agenda.

Designation of
Depository for
the 2021-2022
Fiscal Year

The Board discussed the adoption of adoption of the proposed General Fund Budget for 2021 – 2022 in the amount of \$26,729,007 and to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2021-2022 on May 17, 2021. A copy of the said budget in the amount of \$26,729,007 open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 21, 2021, 7:00 p.m. via virtual meeting platform. This item to be placed on the May 17, 2021 agenda.

Adoption of
Proposed Final
General Budget
for 2021-2022

The Board discussed the renewal agreement with The Nutrition Group for food service management for the 2021-2022 school year with the option to renew for three additional years. This item to be placed on the May 17, 2021 agenda.

The Nutrition
Group
Agreement

The Board discussed the purchase of E3000 Cat electric powered lift truck at a cost of \$8,900 and Vestil maintenance platform at a cost of \$798 from the excess capital project funds committed to the WAEC Heat Pump Project. This item to be placed on the May 17, 2021 agenda. Mr. Paris thanked Mr. Schultz for once again doing a great job for the district. This year equipment is very hard to find, and he has provided a viable option for the district.

E3000 Cat Electric
powered Lift
Truck

The Board discussed the additions to the Kelly Substitute and the Service Substitute lists. These items to be placed on the May 17, 2021 agenda.

Substitute Lists

The Board discussed the resignations of:

- Danielle Woodfield, WAEC Teacher effective July 2, 2021.
- Therese Wells resignation for the purpose of retirement effective July 1, 2021.

Personnel
Resignations

Mr. Berlin recognized Therese Wells' service to the district in many positions over the years. Also, to Danielle Woodfield for her service. You will both be missed.

The Board discussed the following leave requests:

- Special Sick Leave for David Applebee beginning April 30, 2021.
- Intermittent Family Medical Leave for Savanna Anderton beginning May 6, 2021.
- Intermittent Family Medical Leave for Julie Sierota May 3, through June 14, 2021.

This item to be placed on the May 17, 2021 agenda.

Leave Requests

The Board discussed the following conference requests:

- MerriBeth Knappenberger and Meredith Reininger to attend Preventing Suicide in Children and You on May 14, 2021 via Zoom at an estimated cost of \$60. Funds from Special Education.
- Jeff Gifford to attend Mechanical Maintenance in Erie, PA on June 17, 2021 at an estimated cost of \$140. Funds from Maintenance.
- Shelby Chesko to attend Student Assistance Program via Zoom on June 15-17, 2021 at an estimated cost of \$330. Funds from Non-Instructional No Cert Professional Development.
- Becca Kelley to attend New Superintendents' Academy Part 1, September 23-24, November 15-16, 2021 and January 20-21, 2022 in Harrisburg, PA at an estimated cost of \$2,325.96. Funding from Non-Instructional Certified Staff Development/Travel.

This item to be placed on the May 17, 2021 agenda.

Conference
Requests

The Board discussed the following personnel appointments :

- Jim Caspar as the STEM Teacher at the middle school effective August 25, 2021.
- Keagan Yonkers as a Long-Term Substitute Teacher at the elementary center anticipated May 11, 2021 through June 14, 2021 at Bachelors, Step 1.
- Maile Chang as a Long-Term Substitute Teacher at the high school anticipated May 11, 2021 through June 14, 2021 at Bachelors, Step 1.
- Amanda Swearingen as Custodian, Class B, 6.50 hours/day, 210 days/year effective May 24, 2021.

This item to be placed on the May 17, 2021 agenda.

Personnel
Appointments

The Board discussed the Superintendent Evaluation Protocol. This item to be placed on the May 17, 2021 agenda.

Superintendent
Evaluation
Protocol

The Board discussed the Memorandum of Understanding between the Erie County Sheriff's Office and Wattsburg Area School District effective July 1, 2021 through June 30, 2022. This item to be placed on the May 17, 2021 agenda.

Erie County
Sheriff/WASD
MOU

The Board discussed the tuition reimbursements. This item to be placed on the May 17, 2021 agenda.

Tuition
Reimbursements

The Board discussed the Extended School Year appointment of Rebecca Haener and Ray Trejchel. This item to be placed on the May 17, 2021 agenda.

Extended School
Year
Appointments

The Board discussed the Summer Remediation appointments:

- WAEC
 - Rachel Pamula
 - Grace Walbridge
 - Meredith Beals
 - Jacinta Perino
- WAMS
 - Ashley Adamus
 - Amanda Biebel
 - Amy O'Donnell
 - Justin Richter
 - Sarah Stoops
- SHS
 - Walter Chevalier

Summer
Remediation
Appointments

This item to be placed on the May 17, 2021 agenda.

The Board discussed the second reading of Policy 903 – Public Participation in Board Meetings. This item to be placed on the May 17, 2021 agenda.

Policy Second
Reading

The Board discussed the homebound instruction for a SHS student anticipated April 14, 2021 through June 11, 2021. This item to be placed on the May 17, 2021 agenda.

Homebound
Instruction

The Board discussed the 2021 Jr.-Sr. Prom to be held at Seneca High School on May 22, 2021 from 8:00 – 11:00 P.M. This item to be placed on the May 17, 2021 agenda. Mr. Englert and Mrs. Nolan met with the students following last months' meeting and discussed the students concerns about prom. The date was moved from June to May so it would not impact graduation commencement and a pre-signup will be done due to Covid. The time was set to allow for students who are in Track to attend both the track meet and the prom.

Prom 2021

The Board discussed the seniors who meet all graduation requirements to receive a Seneca High School diploma. This item to be placed on the May 17, 2021 agenda.

Seniors for
Graduation

The Board discussed the transportation requests . This item to be placed on the May 17, 2021 agenda.

Transportation
Requests

The Board discussed the addition of Kristopher Hromek to the Durham Bus Driver List for the 2020-2021 school year. This item to be placed on the May 17, 2021 agenda.

Durham Driver

The Board discussed the WASD Volunteer List addition. This item to be placed on the May 17, 2021 agenda.

WASD Volunteer
List

The Board discussed the appointment of Naomi Grove as 7th & 8th grade volleyball coach at Step 2+ effective May 10, 2021. This item to be placed on the May 17, 2021 agenda.

Athletic
Appointment

The Board discussed the addition of Bethany Cage and Andrea Moreno to the 2020-2021 Game Help list. This item to be placed on the May 17, 2021 agenda.

Game Help List

Mrs. Lee will have a report from the Erie County Technical School Joint Operating Board at the May 17, 2021 meeting.

Erie Co Technical
School

Dr. Pushchak will also report on the Northwest Tri-County Intermediate Unit board meeting at the May 17, 2021 meeting.

NW Tri-County
Intermediate
Unit

There being no further business, upon motion by Mr. Paris, seconded by Mrs. Lee, the meeting was adjourned at 7:37 PM.

Adjournment

Signature on File
Vicki Bendig
Board Secretary